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Department of State  
Washington, D. C.

Administrative Circular No. 144  
May 26, 1958

State Dept. declassification & release instructions on file

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**SUBJECT: Authorization for IAC Agencies to Reproduce Certain State  
Department Documents**

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1. Under provision of Section 7, paragraphs (a) and (c) of Executive Order 10501, November 5, 1953, the Department hereby authorizes any agency which is a member of the Intelligence Advisory Committee (IAC) to reproduce for its own use, or for the use of another IAC agency:
  - a. Despatches and instructions: (1) those dated July 1, 1958, and after, the highest classification of which is SECRET, unless they bear a restrictive stamp reading "IAC Reproduction Prohibited"; (2) those dated before July 1, 1958, the highest classification of which is SECRET, provided they bear a notation on their face that they originally were distributed to the Department's Office of Intelligence Resources and Coordination (IRC), the Central Intelligence Agency (CIA), and the Departments of the Army, Navy and Air Force.
  - b. Intelligence Reports published by the Department's Bureau of Intelligence and Research (INR) which do not bear either or both a restrictive distribution or access indicator.
  - c. Telegrams the highest classification of which is SECRET and which bear a notation on their face that they were supplied on original distribution to the Department's Office of Intelligence Resources and Coordination (IRC), the Central Intelligence Agency (CIA), and the Departments of the Army, Navy and Air Force.

Documents which do not fall within the above categories shall not be reproduced without specific prior approval of the Department of State.

2. In accordance with the provisions for proper accountability in Executive Order 10501, the Department requires:
  - a. That each IAC agency maintain accountability records for SECRET and other documents of lower classification which it reproduces (including administratively controlled documents which are not subject to Executive Order 10501).

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These records not only should identify the documents reproduced, but also should specify the date and the number of copies reproduced and their distribution outside the reproducing agency.

- b. That copies of accountability records of documents reproduced for other IAC agencies be submitted on a monthly basis for the information of the Department, directed to the attention of the Chief, Division of Records Management (RM).

CANCELLATION

Administrative Circular No. 122 of  
June 14, 1957 is hereby cancelled.

(LR)

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